



STEVE COOLEY  
LOS ANGELES COUNTY DISTRICT ATTORNEY

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18000 CLARA SHORTRIDGE FOLTZ CRIMINAL JUSTICE CENTER  
210 WEST TEMPLE STREET LOS ANGELES, CA 90012-3210 (213) 974-3501

August 4, 2009

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZE THE DISTRICT ATTORNEY TO COMPLETE THE APPLICATION  
PROCESS FOR GRANT FUNDS FROM THE CALIFORNIA EMERGENCY  
MANAGEMENT AGENCY (CalEMA) FOR THE SPECIAL EMPHASIS VICTIM  
ASSISTANCE PROGRAM (SEVAP) FOR FISCAL YEAR (FY) 2009-10  
(FIRST, SECOND AND FOURTH DISTRICTS) (3-VOTES)**

**SUBJECT**

This Board Letter requests authority for the District Attorney's Office to complete the grant application process for continued grant funding for the SEVAP FY 2009-10. Therefore, we are requesting the Chair to sign the required Certification of Assurance of Compliance Form as required by the grantor.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Authorize the District Attorney (DA), on behalf of the County of Los Angeles, to complete the grant application process with CalEMA for grant funds for the period of July 1, 2009 to June 30, 2010. The grant award is \$110,000 with a required 20% match in the amount of \$27,500, for a total of \$137,500.
2. Request the Chair of the Board to sign and affix a wet signature to the attached Certification of Assurance of Compliance form required to complete the grant application.
3. Delegate authority to the DA or his designee upon award of grant funding by CalEMA to accept and execute the Grant Award Agreement and serve as Project Director for the program.

This also includes authorization to approve any subsequent amendments, modifications, and/or extensions to the CalEMA grant documents that do not increase the net County Cost of the program.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to continue SEVAP's commitment to assist underserved special emphasis victims of crime by alleviating trauma caused by gang-related crime. SEVAP will continue to provide comprehensive services to the underserved victims and their surviving family members, and focus their efforts on victims most impacted by gang violence in the areas of central Los Angeles and Compton/Long Beach.

On April 28, 2009, CalEMA released a Request for Application (RFA), for FY 2009-10 SEVAP. A funding chart included in the RFA designated \$137,500 to Los Angeles County which includes a required 20% match of \$27,500. On June 12, 2009, the DA submitted an application for continuation of the grant funds in FY 2009-10. In order to complete the application process, applicants are required to submit a Certification of Assurance of Compliance form which includes details regarding the Equal Employment Opportunity Program (EEO), Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, and Proof of Authority from the City Council/Governing Board. Applicants are required to submit the necessary assurances and documentation before the Grant Award Agreement is finalized.

Board authorization to complete the grant application process and to accept grant funds is requested in order to comply with County and CalEMA requirements.

#### **Implementation of Strategic Plan Goals**

Approval of the recommended actions is consistent with the Los Angeles County's Strategic Plan Goal No. 1, Operational Effectiveness, to maximize the effectiveness of the County's processes, structure and operations to support timely delivery of customer-oriented and efficient public services; and Strategic Plan Goal No. 5, Public Safety, to ensure that the committed efforts of the public safety partners continue to maintain and improve the safety and security of the people of Los Angeles County.



### **FISCAL IMPACT/FINANCING**

The estimated project cost for the SEVAP is \$146,465. After the offset of \$110,000 in grant funds, the DA will absorb \$36,465 (which includes the required 20% match of \$27,500) in FY 2009-10. Funding of \$110,000 is included the DA Adopted Budget for FY 2009-10.

In light of the State budget situation, if funding for this program were to be terminated, an evaluation would be conducted to determine whether the program would either be continued with costs absorbed by the department or discontinued with the reallocation of staff to vacant budgeted positions.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Board of Supervisors has designated the DA's office, through its Victim Witness Assistance Program, as the major provider of comprehensive services to victims of crime since 1977. Federal funds have been made available to SEVAP for 19 years to provide the intensive services needed by victims of gang crime.

Gang crime continues to be a serious problem throughout Los Angeles County; however, it is particularly significant in the targeted areas of central Los Angeles and Compton/Long Beach. Two victim advocates will be assigned exclusively to the SEVAP in FY 2009-10 to provide direct victim services to victims in the designated areas. Gang cases, particularly homicides, are inherently difficult to solve and often take prolonged investigation and litigation to conclude. SEVAP victim advocates focus efforts to ensure that these victims continue to receive available services during the lengthy court process.

The SEVAP victim advocates will continue to work closely with the DA's Hardcore Gang Division which specializes in gang homicide prosecutions. SEVAP victim advocates will coordinate and provide services to gang-related victims and their survivors throughout Los Angeles County with a specific focus on cases originating in the Superior Courts of Los Angeles and Compton which covers the areas of central Los Angeles and Compton/Long Beach. The critical need for SEVAP services throughout Los Angeles County is underscored by the 224 gang murders and 79 attempted gang murders filed last year by the Hardcore Gang Division. Of these gang murders, 161 cases were prosecuted in the Central Judicial District (Los Angeles Superior Court) and Compton Superior Court.

During the first six months of FY 2008-09, SEVAP victim advocates assisted 304 new victims of gang violence. The comprehensive services provided by the victim

advocates include: crisis intervention, follow-up counseling, emergency services including witness protection and relocation, court orientation and escort, victim compensation application assistance, resource referrals, training to law enforcement agencies, community outreach, and activities that promote public awareness.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This program does not propose attorney staff augmentation. Therefore, the District Attorney's Office is not subject to the Board Motion of December 15, 1998, requiring clearance with the Alternate Public Defender, Probation, Public Defender, and Sheriff's Departments.

**CONCLUSION**

Following Board approval, the Executive Officer-Clerk of the Board is requested to return two copies of the adopted Board letter and two CalEMA Certification of Assurance of Compliance Forms, with a wet signature, to Ms. Patricia Orozco, Grants Unit, District Attorney's Office, 201 N. Figueroa Street, Suite 1300, Los Angeles, California 90012. Any questions may be directed to Ms. Orozco at (213) 202-7651.

Respectfully submitted,

  
STEVE COOLEY  
District Attorney

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**Attachments**

- c: Chief Executive Officer  
Acting County Counsel  
Executive Officer, Board of Supervisors



Los Angeles County Chief Executive Office  
Grant Management Statement for Grants Exceeding \$100,000

Department: **DISTRICT ATTORNEY**

**Grant Project Title and Description**      **SPECIAL EMPHASIS VICTIM ASSISTANCE PROGRAM**

The Special Emphasis Victim Assistance Program will provide direct, comprehensive services and outreach to special emphasis crime victims who are defined as individuals who have been victimized by violent gang crime and are presently underserved. Services include crisis intervention, follow-up counseling, emergency services, court support, resource referrals, Victim Compensation application assistance, as well as in-service training to law enforcement agencies and community outreach. The target communities are central Los Angeles and Compton/Long Beach.

**Funding Agency**  
State California Emergency  
Management Agency  
(CalEMA)

**Program (Fed. Grant # /State Bill or  
Code #)**  
  
CFDA # 16.575

**Grant Acceptance Deadline**

**Total Amount of Grant Funding:** \$110,000

**County Match:** \$27,500

**Grant Period:** 2009-10

**Begin Date:** July 1, 2009

**End Date:** June 30, 2010

**Number of Personnel Hired Under This Grant:**

**Full Time:** 2      **Part Time**

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant-funded program?      Yes X      No       

Will all personnel hired for this program be placed on temporary ("N") items?      Yes X      No       

Is the County obligated to continue this program after the grant expires?      Yes             No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a) Absorb the program cost without reducing other services      Yes             No X

b) Identify other revenue sources      Yes             No X

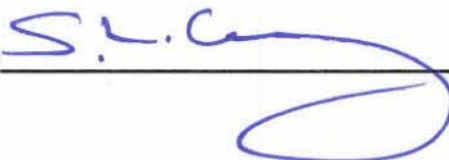
(Describe) \_\_\_\_\_

c) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.      Yes X      No       

**Impact of additional personnel on existing space:**

None.

Department Head Signature



Date

7/17/09

**CERTIFICATION OF ASSURANCE OF COMPLIANCE**  
**Victims of Crime Act (VOCA) Fund**

I, STEVE COOLEY hereby certify that  
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: COUNTY OF LOS ANGELES

IMPLEMENTING AGENCY: LOS ANGELES COUNTY DISTRICT ATTORNEY'S OFFICE

PROJECT TITLE: SPECIAL EMPHASIS VICTM ASSISTANCE PROGRAM (SEVAP)

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by CalEMA including, but not limited to, the following areas:

**I. Equal Employment Opportunity – (Recipient Handbook Section 2151)**

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). CalEMA-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.

Please provide the following information:

Equal Employment Opportunity Officer: JULIE DIXON SILVA

Title: CHIEF, EMPLOYEE RELATIONS DIVISION

Address: 201 N. FIGUEROA STREET, SUITE 1455, LOS ANGELES, CA 90012

Phone: (213) 202-7705

Email: jdsilva@da.lacounty.gov

**II. Drug-Free Workplace Act of 1990 – (Recipient Handbook, Section 2152)**

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

**III. California Environmental Quality Act (CEQA) – (Recipient Handbook, Section 2153)**

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all CalEMA funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.



#### **IV. Lobbying – (Recipient Handbook Section 2154)**

CalEMA grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

#### **V. Debarment and Suspension – (Recipient Handbook Section 2155)**

*(This applies to federally funded grants only.)*

CalEMA-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

#### **VI. Proof of Authority from City Council/Governing Board**

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of CalEMA, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and CalEMA disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from CalEMA shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

#### **VII. Special Condition for Grant Awards with Victims of Crime Act (VOCA) Fund**

The grant recipient agrees to administer the grant in accordance with the VOCA, the VOCA Program Guidelines, and the Office of Justice Programs Financial Guide.

All appropriate documentation must be maintained on file by the project and available for CalEMA or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the CalEMA determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

### CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: \_\_\_\_\_

S.L. Cooley

Authorized Official's Typed Name: STEVE COOLEY

Authorized Official's Title: DISTRICT ATTORNEY

Date Executed: \_\_\_\_\_

7/17/09

Federal Employer ID #: 95-6000927

Federal DUNS # 781310990

Current Central Contractor Registration

Yes



No



Executed in the City/County of: LOS ANGELES

### AUTHORIZED BY: (not applicable to State agencies)

☐ City Financial Officer

☐ County Financial Officer

☐ City Manager

☐ County Manager

☒ Governing Board Chair

Signature: \_\_\_\_\_

Typed Name: DON KNABE

Title: CHAIR, BOARD OF SUPERVISORS

APPROVED AS TO FORM:

BY: \_\_\_\_\_

Jennifer Thomas